



### Sicagen India Limited

Regd. Office: 4th Floor, SPIC House, No.88, Mount Road, Guindy, Chennai-600032  
 Website: www.sicagen.com E-mail: companysecretary@sicagen.com  
 Phone: 044 4075 4075 (CIN: L74900TN2004PLC053467)

#### PUBLIC NOTICE TO SHAREHOLDERS

It is hereby informed that the 16th Annual General Meeting of the Company will be convened on Thursday, September 17, 2020 at 02:00 p.m. (IST) through Video Conferencing (VC) in compliance with the applicable provisions of the Companies Act, 2013 and Rules framed thereunder and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with Ministry of Corporate Affairs (MCA) General Circular No. 14/2020 dated April 8, 2020, Circular No.17/2020 dated April 13, 2020, Circular No. 20/2020 dated May 05, 2020 and Circular No. 22/2020 dated June 15, 2020 and all other applicable laws and circulars issued by the Ministry of Corporate Affairs (MCA), Government of India and Securities and Exchange Board of India (SEBI), without the physical presence of the Members at a common venue to transact the businesses set out in the Notice of AGM.

The Notice of the 16th AGM and the Annual Report for the year 2019-20 will be sent only by email to all those Members, whose email addresses are registered with the Company or with their respective Depository Participants ("Depository"), in accordance with MCA and SEBI Circulars. Members can join and participate in the AGM through Video Conferencing (VC) / Other Audio Visual Means (OAVM) only. The instructions for joining the AGM and the manner of participation in the remote electronic voting or casting vote through the e-voting system during the AGM by shareholders holding shares in dematerialized mode / physical mode and by shareholders who have not registered their e-mail addresses will be provided in the Notice of the AGM. Members participating through the Video Conferencing (VC) shall be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013. The Notice will also be made available on the website of the Company viz, www.sicagen.com and also on the website of Stock Exchanges i.e., BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively and on the website of Central Depository Services (India) Limited (CDSL) (agency for providing Remote e-voting services) at www.evotingindia.com

Members holding shares in physical form and / or who have not registered their email addresses with the Company / Depository can obtain soft copies of the Notice of the 16th AGM, Annual Report and login details for joining the AGM through Video Conferencing (VC) including e-voting, by sending scanned copy of the following documents by email to [cameo@cameoindia.com](mailto:cameo@cameoindia.com)

- signed request letter mentioning your name, folio, complete address, e-mail address to be registered,
- copy of the share certificate front and back,
- self-attested copy of PAN; and
- self-attested copy of Driving Licence / Passport / Bank Statement / AADHAR, supporting the registered address of the Member

Members holding shares in physical form and who have not updated their mandate for receiving the dividends directly in their bank accounts through Electronic Clearing Service or any other means ("Electronic Bank mandate"), can register their Electronic Bank mandate to receive dividends directly into their bank account electronically, by sending the following details documents (in addition to the documents mentioned above) by e-mail to [cameo@cameoindia.com](mailto:cameo@cameoindia.com)

- Name and branch of the Bank in which dividend is to be paid and bank account type.
- Bank account number allotted by your bank after implementation of Core Banking Solutions.
- 11 digit IFSC code; and
- Self-attested scanned copies of cancelled cheque leaf bearing the name of the member or First holder, in case shares are held jointly.

Members holding shares in demat form are requested to update their e-mail address with their Depository participant(s).

The above information is being issued for the information and benefit of all the members of the Company and is in compliance with the MCA and SEBI Circulars as stated above.

By Order of the Board

**R Srikrishna**

Place: Chennai  
 Date: 20.08.2020

Company Secretary & Compliance Officer